Who We Are

Pawnee Mental Health is proud of the high-quality services we offer and the positive outcomes our clients achieve. Our employees are the heart of our organization, and each person contributes to our mission. We're looking for motivated, passionate individuals who want to use their skills to support others. We believe people facing mental health or substance use challenges deserve the chance to live meaningful, productive lives. If that mission resonates with you, we encourage you to explore this role and join us in making an impact.

What We Offer

At Pawnee Mental Health, we are committed to supporting our employees' well-being by offering a comprehensive and competitive benefits package, including:

- **HRSA- Health Workforce:** Loan Repayment Program for Health Careers
- **Medical & Vision Insurance:** Accessible plans to support your health needs offered through BCBS or Aetna.
- **Dental Insurance**: 100% covered by Pawnee for employees.
- **Kansas Public Employee Retirement System (KPERS):** Secure your future with KPERS retirement benefits, a lifetime pension program.
- **Life Insurance:** coverage up to 150% of your annual income and long-term disability insurance at no cost.
- **Paid Holidays:** Enjoy 8 paid holidays throughout the year.
- **Generous PTO:** Start earning 8 hours of PTO per month—equivalent to 12 days per year—with an increase to 24 days per year after your first anniversary.
- **Paid Medical Leave:** Receive a 40-hour bank of paid medical leave.
- **Employee Assistance Program (EAP):** Access support resources for your personal and professional life.
- **Supplemental Benefits:** Additional life insurance coverage, ambulance transportation, short term disability, critical illness, hospital indemnity, and more.

What You'll Do

1. Provide services in the community where the consumer may need it, this could include but is not limited to school, work, home, shelter, store, etc.
2. Provide outreach, support, referral to services and connection of resources to the consumer and or their family.
3. Provide ongoing strengths assessment eliciting the consumer and or their family as active participant(s) in determining strengths, wants, needs and preferences.
4. With input from the client, their family and other members of the treatment team develop and document treatment goals and plan related services and activities. Monitor and document progress and concerns adjusting the person-centered plan as needed.
5. Advocate for client rights and community integration. Preserve dignity and confidentiality of each person on caseload.
6. Provide individual therapeutic interventions to assist in assessment of symptom management and skill development.
7. Within scope of knowledge, provide resources and education to the client and their family about mental illness or serious emotional disturbances upon request.

8. Meet administrative and clinical documentation requirements both in terms of content and timeliness.
9. Meet direct service expectations and comply with other productivity standards as established and outlined in policy.
10. Attend and actively participate in clinical supervision and program staffing. Provide input to supervisors and other treatment team members regarding clinical and program issues.
11. The provision of crisis management and/or coordination of emergency services during periods of crisis.
12. Drive to community settings for the delivery of services.
13. Enter and maintain clinical schedule in the agency electronic health record.
14. Maintain and advance knowledge and skills related specifically to position or to field of work through regular review of pertinent materials or participation in training events as approved or directed by supervisor.
15. Adhere to the standards, policies and instructions established by PMHS Policy and Procedure and any applicable ethical codes within field of employment.
16. Demonstrate sensitivity to all cultural and ethnic differences.
17. Review and comply with the Pawnee Code of Conduct outlined in the Employee Handbook.
18. Complete state required training specific to the focus of the position. This is required at the first available opportunity.
19. Work cooperatively with the Management Team and other members of the staff in sharing resources and expertise in pursuit of the agency's mission.
20. Perform all other reasonably related duties as assigned by immediate supervisor or other management personnel.