Lansing Unified School District 469

200 East Mary Street
Lansing, Kansas 66043
913-727-1100
www.usd469.net

Job Title: School Nurse
Reports to: Building Principal

Purposes and Objectives of the Position:

The School Nurse helps students attain an optimum level of physical, social, and emotional health.

Qualifications:

- Mandatory one year experience as an LPN or RN.
- Current Kansas State Board of Nursing License
- Prefer an Associates or Bachelor's degree from an accredited college/university.

General Duties and Requirements

- Help students attain an optimum level of physical, social, and emotional health.
- Establish and maintain a comprehensive health program for students, parents, and employees of the district.
- Conduct student health appraisals, including:
  - Vision screenings.
  - Hearing screenings.
- Coordinate a program of communicable disease control based on Kansas immunization laws, to include:
  - Maintaining immunization records for each student.
  - Communicating with parents regarding immunization requirements.
- Coordinate a comprehensive program of caring for students who are injured or who become ill at school.
- Provide faculty and staff with first-aid training and supplies.
- Assist in providing emergency care for accidents and sudden illness of pupils until parents assume responsibility.
- Notify parents and building administrators regarding children who are severely ill or injured.
- Prepare school accident reports.
- Encourage periodic health examinations for all children.
- Assist in the prevention and control of communicable diseases.
- Counsel with teachers, students, and parents concerning children's individual health problems.
- Submit accurate and timely reports as required by various health agencies.
- Immediately report to the Principal any safety hazards or unsanitary conditions observed in the school environment.
- Order and maintain all supplies for the health service program.
- Assist with enrollment procedures.
- Adhere to all district health and safety policies, including all precautions of the Bloodborne Pathogens Exposure Control Plan.
- Performs other duties as assigned.

Knowledge, Skills, and Abilities Required:

- Ability to work cooperatively and constructively with others, including the ability to communicate effectively with a broad number of audiences.
- Ability to manage job responsibilities and to meet the established district outcomes.
- Ability to use necessary district-identified computer hardware and software, and other district-provided technology.

Ability to physically adapt to the compressed time schedule of a school day and year.

Physical Requirements:

- Good physical agility which requires the following: frequent bending, getting up / down from floor, crawling, bending, stooping, turning, climbing, balancing, sitting, standing, walking, kneeling, and reaching.
- Physical exertion to manually move, lift, carry, push or pull heavy objects or materials up to 50 pounds, push up to 80 pounds and pull up to 125 pounds.

The district reserves the right to modify job duties or job descriptions at any time.

USD 469 Board of Education Policies

Approved by BOE 04/14/2025