

Job Title: Public Works Supervisor
Employer: City of Louisburg
Department: Public Works
Position Type: Full-Time / Exempt (Salaried)
Reports To: Public Works Director

Compensation: \$35.00 – \$39.00 per hour equivalent

- Salaried dependent on qualifications

Recruitment Bonus: \$4,000 Total

- \$1,000 at hire
- \$1,000 at 6-month probation completion
- \$2,000 at 1 year of employment.
**Requires a 2-year commitment).*

Application Deadline: October 30, 2026

Position Summary

The City of Louisburg is seeking a qualified, highly motivated Public Works Supervisor to oversee and direct Public Works department employees and ensure the effective delivery of municipal services. This role manages essential community infrastructure, including water, wastewater, natural gas, streets, parks, and public properties.

Key Responsibilities & Duties

- **Supervision & Operations:** Oversee daily activities of department personnel; direct operations across municipal water, wastewater, gas systems, streets, and park maintenance.
- **Technical Maintenance:** Utilize specialized tools and equipment, including gas leak detection and carbon monoxide detection systems.
- **Equipment Operation:** Safely operate departmental vehicles and heavy machinery, including trucks, mowers, snowplows, sand spreaders, backhoes, sewer rodders, and loaders.
- **Administration & Reporting:** Prepare reports and official documentation, interpret technical data and instructions, and leverage computers and relevant workplace technology.
- **Communication & Public Relations:** Maintain clear, professional communication with public officials, co-workers, subordinate staff, and community members.

Qualifications & Requirements

- **Education:** High school diploma or GED required. Technical degree or college coursework preferred.
- **Experience:** 6 to 9 years of similar or related public works or utility experience preferred.
- **Certifications:**
 - o Class II Water Certification (Minimum).
 - o Class II Wastewater Certification (Minimum).
 - o Complete Natural Gas Operator Qualification (OQ) training through the City's contracted operations provider or an equivalent approved program.
- **Proficiency:** Expected to acquire full operational proficiency and system knowledge within one (1) year of employment.
- **Physical & Environmental Requirements:**
 - o Must be able to perform manual labor and safely operate heavy machinery.
 - o Ability to frequently lift and/or move up to 50 pounds and occasionally lift/move up to 100 pounds.

- **Residency Requirement:** Must reside within a 25-minute drive time of Louisburg, KS.
- **Licensing & Background:** Valid driver's license with an insurable driving record required. Must successfully pass a background check and drug/alcohol screening.

Benefits Package

- Paid employee Health, Dental, and Vision insurance
- Paid Leave (Vacation & Sick)
- Kansas Public Employees Retirement System (KPERS) Retirement Benefits
- \$4,000 Recruitment Bonus structure

How to Apply

Interested applicants can submit an application online via the [City of Louisburg Job Portal](#). For additional information regarding the position, please contact:

Ben Miller

Email: bmiller@louisburgkansas.gov

The City of Louisburg is an Equal Opportunity Employer (EOE).