

SOLID WASTE HANDLER I

Department: Street & Alley/Sanitation	Grade: H-10
Classification: Non-Safety Sensitive	Location: Warehouse
Date Revised: December 14, 2020	

GENERAL PURPOSE

Performs a variety of semi-skilled maintenance work and operates a variety of equipment in the collection of solid wastes.

SUPERVISION RECEIVED

Works under the direct supervision of the Street & Alley/Solid Waste Superintendent.

SUPERVISION EXERCISED

None.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Assists in performing the duties of maintenance, operation, and repair of the solid waste department.
- Assists in determining work procedures, work schedules, and workflow of the solid waste department.
- Responds to public or other inquiries relative to solid waste policies and procedures.
- Insures the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
- Picks up solid waste containers, including recyclables or yard waste as assigned, and depositing the containers into a collection vehicle, and returning containers to the prescribed area.
- Performs all duties in conformance to appropriate safety and security standards.
- Makes special collections as assigned.
- Maintains a variety of records relating to inspections, maintenance activity, repairs, etc.
- Performs related work as required.
- Notes variances to prescribed service.
- Maintains radio or other communications with the office to receive or report variances to standard operations.
- Assists in daily inspection of tire air pressures, hydraulic pressure, air tanks, hydraulic fluids, transmission fluids, power steering, lights, and other critical parts of a solid waste collection vehicle prior to the execution of the daily tasks.

PERIPHERAL DUTIES

- Serves on various employee or other committees as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- Graduation from high school or GED equivalent.

Necessary Knowledge, Skills and Abilities:

- Some knowledge of the principles and practices of sanitation services facilities and maintenance, as well as sanitary garbage and rubbish collection and disposal requirements and procedures; practices and methods as applicable to a City setting; knowledge of applicable City policies, laws, and regulations affecting department activities;
- Semi-skilled in operating the listed tools and equipment.

- Ability to communicate effectively, orally and in writing, with employees, other governmental agency representatives, City officials, and the general public while maintaining good working relations; ability to develop work plans; ability to plan short-term programs and maintain schedule.

SPECIAL REQUIREMENTS

- Must have a valid Kansas State driver's license.
- Telephone service for emergency contact service or on-call communications after working hours.

TOOLS AND EQUIPMENT USED

Telephone, radio, motor vehicles and equipment, composting equipment, hand and power tools, and any other equipment as needed to maintain the department.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Work is performed equally in office and out-of-doors settings. Office work generally required for planning, personnel and repair work, while outdoor work is required most operations, inspection of various land use developments, construction sites, sanitation services. Hand-eye coordination is necessary to operate computers and various pieces of equipment. While performing duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms. The employee is often required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; smell, and drive bumpy roads and alleys. The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close-distance-, color-, and peripheral-vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee frequently works in outside weather conditions. The employee often works near moving mechanical parts and in high, precarious places and is often exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration. The noise level in the office work environment is usually quiet, while the noise level in outside operations are from moderately loud to very loud.

SELECTION GUIDELINES

A City of Iola application form must be fully completed and submitted to Human Resources before consideration for this position. Applicants are required to participate in an oral interview, reference check, past employment verification, and rating of education and experience as part of the selection process. Applicants may be subject to participate in job related tests, such as written assessments, physical agility tests, psychological examination, or polygraph test. The selected applicant is required to submit to a background check, pre-employment drug screen, and pre-employment physical examination. An appointee to this position is subject to, the satisfactory, completion of probation period. Duties listed above are intended only as illustrations of the various types of work performed. Omission of specific duties does not exclude them from the position if the work is similarly related or a logical assignment to the position. This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.