

**Title**

Facilities Technician

COMPANY INFORMATION

KYODO YUSHI USA INC. is a wholesaler of imported and domestically manufactured industrial lubricants. It owns a state-of-the-art manufacturing facility located in Maize, Kansas, which runs a two-shift operation Monday through Friday.

Benefits offered: PTO, 401(k) Plan, Medical, Dental, Vision, HRA, STD & Life Insurance.

JOB DESCRIPTION**Summary**

The Facilities Technician is responsible for ensuring that a building or facility operates efficiently and safely. This includes performing routine inspections, preventive maintenance, and repairs on electrical, plumbing, HVAC, mechanical, and other building systems. The role may also involve landscaping, safety compliance, and implementing preventive maintenance programs to minimize downtime and maintain optimal facility performance.

Essential Functions

1. Equipment Maintenance
 - Perform regular preventive maintenance on machinery and systems.
 - Inspect mechanical, electrical, and plumbing systems.
 - Troubleshoot and repair malfunctions in equipment and facilities.
2. Repair Work
 - Diagnose mechanical and electrical issues, including faulty wiring, motors, or control systems.
 - Replace worn or defective parts such as bearings, filters, belts, or sensors.
 - Repair HVAC, plumbing, or structural elements as needed.
3. Safety Compliance
 - Follow and enforce all safety protocols and regulations.
 - Maintain safety equipment and ensure emergency systems (fire extinguishers, alarms) are functional.
 - Report hazardous conditions or equipment issues to supervisors.
4. Record Keeping
 - Document maintenance and repair activities.
 - Track inventory of tools, parts, and supplies.
 - Update logs and schedules for preventive maintenance.
5. Facility Support
 - Respond to facility work orders and service requests.
 - Perform routine tasks such as painting, light construction, cleaning, or landscaping.
 - Ensure facilities meet operational standards.
 - Assist with other tasks requested by Facilities Manager
6. Communication & Coordination
 - Collaborate with other technicians, engineers, and contractors on maintenance projects.
 - Provide feedback to management on recurring problems or necessary upgrades.
 - Support team members by providing guidance on maintenance tasks.

Sales Office

1701 Golf Road, Suite 1-1108
Rolling Meadows, IL 60008
(847) 364.2020

*KYODO YUSHI USA is an
equal opportunity employer*

Manufacturing Facility

12550 W. Larson Road
Maize, KS 67101
(316) 553.4501

Competencies

1. Safety Awareness
2. Organizational Skills
3. Attention to Detail
4. Operational knowledge of manufacturing and facility equipment
5. Raw material hazards and safety protocols
6. Strong ethical standards
7. Demonstrated work ethic
8. Reliable attendance and punctuality
9. Ability to communicate effectively in spoken and written English
10. Positive attitude
11. Willingness to learn and develop skills
12. Strong problem-solving skills
13. Proficiency in the use of hand and power tools
14. Well-versed in low- and high-voltage electrical systems (a plus)
15. Strong mechanical, hydraulic, and pneumatic knowledge (a plus)

Reports to

Facilities Manager

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

While performing the duties of this job, the Facilities Technician may be required to stand and walk for extended periods; climb stairs, ladders, or similar structures; and work at heights or in confined spaces. The role requires coordination of hands, eyes, and other senses, as well as the ability to maintain balance while working around operating equipment.

The Facilities Technician is occasionally exposed to high temperatures and pressures, warm to hot grease, moving mechanical parts, vibration, fumes, and airborne particles. Use of personal protective equipment may be required, including hearing protection and, in certain situations, a fitted respiratory mask that may restrict facial hair. Noise levels in operational areas range from moderate to high.

Work is performed in both indoor and outdoor environments and may involve exposure to dust, dirt, odors, heat, cold, humidity, and varying lighting conditions. Mechanical and electrical hazards may be present as part of routine maintenance activities, requiring strict adherence to safety procedures.

Physical Demands

- Ability to work a schedule of five full 8-hour workdays per week
- Perform all tasks safely and according to established procedures
- Lift and carry 50 lbs. or more as needed
- Work in a variety of weather conditions
- Climb ladders, work in confined spaces, and work at heights
- Stand, walk, bend, kneel, and crouch for extended periods
- Use tools and perform tasks in awkward positions as required.

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Status, Location, Work Hours, and Salary/Wage

- This is a full-time, non-exempt position at the manufacturing facility in Maize, Kansas.
- Regular work hours are 7:30am-4:30pm Monday through Friday.
- Occasional evening or weekend work may be required to support maintenance or projects that cannot be completed during normal operation hours.
- Wages start at \$23.00/hour.

Travel

No travel is expected for this position.

Required Education and Experience

1. High School diploma or GED
2. Minimum five years of experience in industrial environment.
3. Relevant technical certifications or post-secondary degree desired.
4. Experience with PLC programming desired.
5. Experience with variable frequency drives desired.
6. Experience with steam and thermal oil boilers desired.

Other Duties

- Facility cleaning and organization as required.

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