

Title

Manufacturing Specialist

COMPANY INFORMATION

KYODO YUSHI USA INC. is a wholesaler of imported and domestically manufactured industrial lubricants. It owns a state-of-the-art manufacturing facility located in Maize, Kansas, which runs a two-shift operation Monday through Friday.

Benefits offered: PTO, 401(k) Plan, Medical, Dental, Vision, HRA, STD & Life Insurance.

JOB DESCRIPTION

Summary

The Manufacturing Specialist monitors and controls production kettles that are used to produce industrial grease. They are responsible for handling and managing chemical raw materials correctly to manufacture finished products according to defined formulations and procedures. Specific handling activities include, but are not limited to, moving raw materials from a receiving warehouse to the manufacturing floor, and then staging and pre-weighing materials in preparation for scheduled production orders. Personnel must be technology savvy as process controls are managed via a computerized control system. Specialists are also responsible for properly managing and recording inventory transactions. The manufacturing environment involves high heat and pressure, as well as limited exposure to hazardous chemicals; therefore, a focus on safety is critical. Manufacturing Specialists are required to manually move raw materials in bags and drums, as well as utilize material handling devices. Operation of a forklift may be required.

Essential Functions

1. Manage raw materials from prestaging through the manufacturing process.
2. Stage raw material chemicals, including pre-weighing, to support production orders.
3. Strictly follow manufacturing processes and formulations to ensure product consistency.
4. Measure and add raw materials in accordance with defined procedures.
5. Operate proper startup and shutdown of manufacturing equipment.
6. Flush and clean kettles and lines according to defined work instructions.
7. Monitor process equipment to ensure proper control.
8. Properly record inventory transactions.
9. Perform in-process testing and understand results.
10. Notify manager of any mechanical or material issues.
11. Maintain a clean and safe work area including trash dock.
12. Working understanding of chemical SDS information, raw material hazards, and appropriate safety protocols.

Competencies

1. Organizational Skills
2. Technology Competency
3. Attention to Detail
4. Teamwork - ability to work with others
5. Conscience of Product Quality
6. Mathematical Competency

Sales Office

1701 Golf Road, Suite 1-1108
Rolling Meadows, IL 60008
(847) 364.2020

*KYODO YUSHI USA is an
equal opportunity employer*

Manufacturing Facility

12550 W. Larson Road
Maize, KS 67101
(316) 553.4501



7. Operational knowledge of manufacturing equipment
8. Raw material hazards and safety protocols

Reports to

Operations Supervisor

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

While performing the duties of this job, the employee is frequently exposed to high temperatures and pressures, hot to warm grease, moving mechanical parts and vibration. Additional conditions include occasional exposure to fumes or airborne particles necessitating fitted breathing mask that restricts facial hair. Noise level on the manufacturing floor ranges from medium to high; hearing protection is required. Manufacturing Specialists must be able to multi-task and are consistently required to move around to complete production activities.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stand; walk; and stoop, kneel, crouch or crawl. The employee is occasionally required to sit and climb or balance. The employee must regularly lift and/or move objects up to 10 pounds and frequently lift and/or move objects up to 50 pounds. Must be able to move full 55-gallon drums. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.

Status, Location, Work Hours, and Salary/Wage

- This is a full-time, non-exempt position at the manufacturing facility in Maize, Kansas.
- Work hours are 5:00am-2:00pm (1st shift) and 1:30pm-10:30pm (2nd shift) Monday through Friday.
- Wages start at \$18/hour.

Travel No travel is expected for this position.

Required Education and Experience

1. High School diploma or GED.
2. Experience in petroleum / chemical manufacturing operations preferred.
3. Understanding of electronic control systems desired.

Other Duties

- Periodic cleaning of equipment and work services.

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