

## **Dental Receptionist - Salina Family Healthcare Center**

Salina Family Healthcare Center is searching for a Dental Receptionist to join our team. This position is responsible for greeting, instructing, directing, and scheduling patients and the general public. This position serves as a liaison between the patient and dental clinical staff.

Qualifications include a high school diploma and ability to work in a fast-paced environment. 1 year experience in a dental setting and knowledge of dental experience is preferred, but not required.

Screening and interviews will be conducted on a rolling basis. Please visit <https://salinahealth.org/careers/> for complete job description and to apply online. Incomplete submissions will not be considered. EOE/Background check required.

Employees at SFHC enjoy the following benefits:

- Health/Dental insurance
  - Paid Time Off
  - 9 Paid Holidays
  - Retirement Plan
  - Plus many more!