



Police Officer

City of Bel Aire - Bel Aire, KS

Job Type: Full-time, Non-Exempt. Overtime eligible.

Certified Officer Pay Range is \$24.89 to \$35.17 per hour.

Expected hours: No less than 40 per week

POST Certified Preferred.

Kansas Police & Fire (KP&F) Retirement

The Bel Aire Police Department is seeking a motivated community-oriented individual who has strong work ethics, morals and the desire to serve and help others to fill the position of Police Officer. Join an agency with a positive culture and opportunities to exceed.

The Bel Aire Police Department is a 16-sworn member, with strong community commitment, and high integrity standards. Officers enjoy state-of-the-art facilities and equipment, external vest carriers, grooming standards that allow for beards and visible tattoos (no hand, neck or facial tattoos), and no residency requirement.

Benefits: Officers enjoy excellent benefits including BCBS Health and Delta Dental for employee and family, with 90% of monthly premium paid by employer, KP&F retirement and \$700/year uniform allowance. Other benefits offered include vision insurance, Employee Assistance Program, Healthcare and Dependent Care FSA, life insurance, and supplemental benefits. Vacation and sick leave accrue upon hire. Employees receive eleven paid holidays and one floating personal day.

POSITION SUMMARY:

- The Police Officer position protects and serves the citizens of the City of Bel Aire by enforcing all federal, state, and local laws and ordinances.

SUPERVISION RECEIVED:

- Works under the general supervision of the Police Chief and other supervisory personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Enforces all federal, state and local laws and ordinances.
- Performs routine patrol duties and responds to traffic control duties.
- Makes arrests and issues traffic citations.

- Responds to emergency situations and calls for police service.
- Prepares reports and official documents.
- Interviews witnesses, suspects, and victims.
- Executes warrants and serves legal documents.
- Responsible for cleaning and maintenance of vehicles and equipment.
- Cooperates with other public safety agencies and City departments as needed.
- Acts as departmental liaison with other law enforcement and governmental agencies at the request of the Police Chief.
- Investigates crimes and accidents.
- Testifies in court.
- Assist with the enforcement of health and zoning ordinances.
- Seizes, preserves evidence; provides security to City facilities, personnel, and operations.
- Ensures the effective operation of equipment and vehicles and ensures department compliance with applicable governmental rules and regulations.

DESIRED EDUCATION/EXPERIENCE:

- High School Diploma or GED. College Degree Preferred.
- Must be 21 years of age.
- No Felony convictions or disqualifying criminal history.
- U.S. Citizen.
- This position requires 40 hours of continuing education annually.

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to operate basic law enforcement equipment such as radios, computers, and radar; Intoxilyzer certification is preferred.
- Must be able to periodically qualify with firearms.
- Familiar with the applicable laws, ordinances and department rules and regulations.